

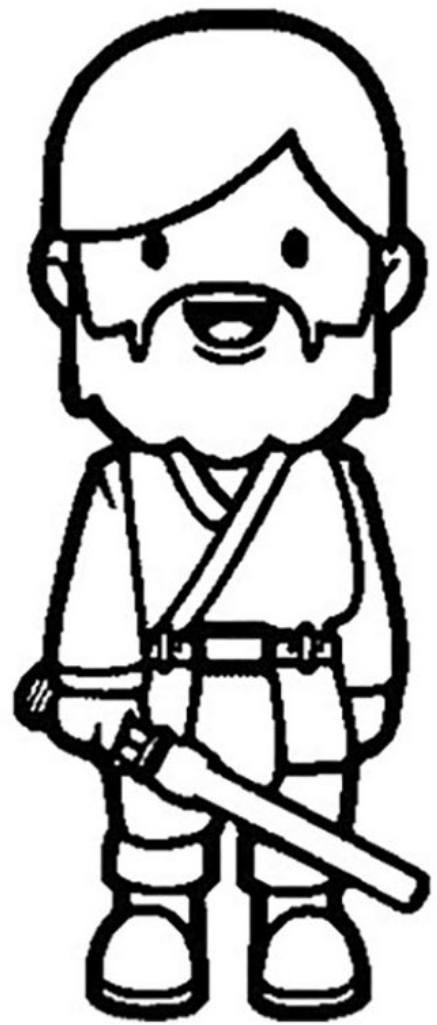


**STAR  
WARS** Guide to

# Managing your Workplace COMPLIANCE

- **Work Health and Safety Compliance, applies to every business / person with an ABN!**
- **Data & Cyber Security Information**
- **Information Privacy Act 2009**





# Who is responsible?

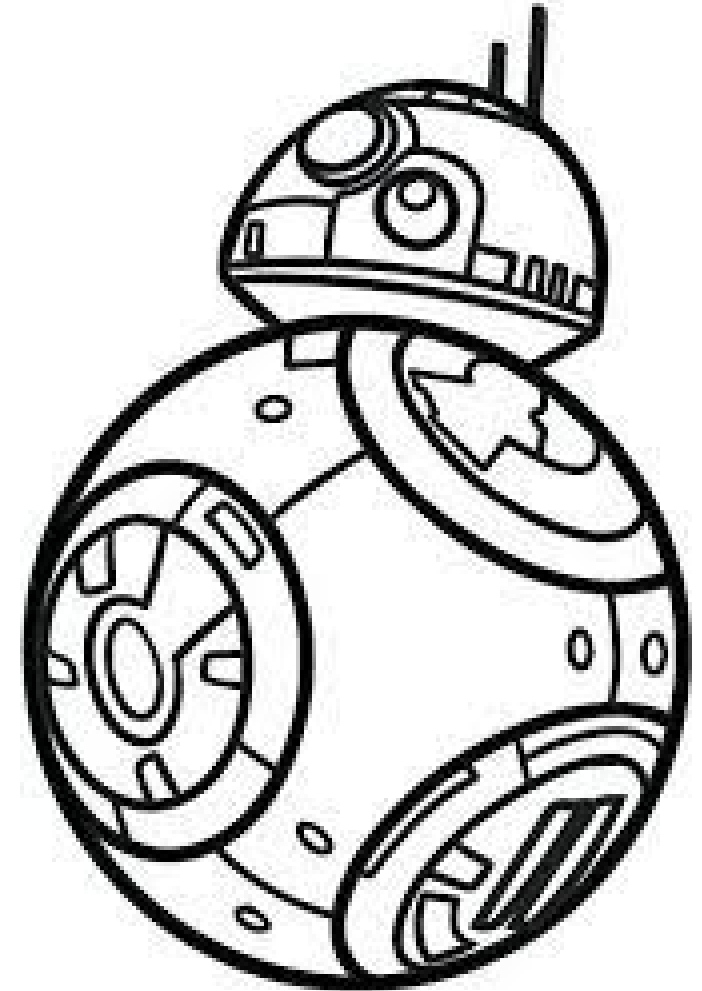
The PCBU

The **P**erson **C**onducting a  
**B**usiness or **U**ndertaking



# Where is your Workplace?

- ▶ Business Premise
- ▶ The Car / Ute / Van
- ▶ Your Home
- ▶ Someone else's workplace or their home



# When do you need Workplace safety compliance?

- Workplace Accidents
- Unhappy Staff or Customers  
and
- **BUSINESS GROWTH**



# Health and safety System Questions

Does your company have an accredited H & S Management system certified by a registered body?

*If yes, Who? E.G AS/NZ54801, SafetyMAP etc*

Does your organization have a formal documented Health and Safety System?

*If yes, attach PDF copy or link to website where it can be viewed*

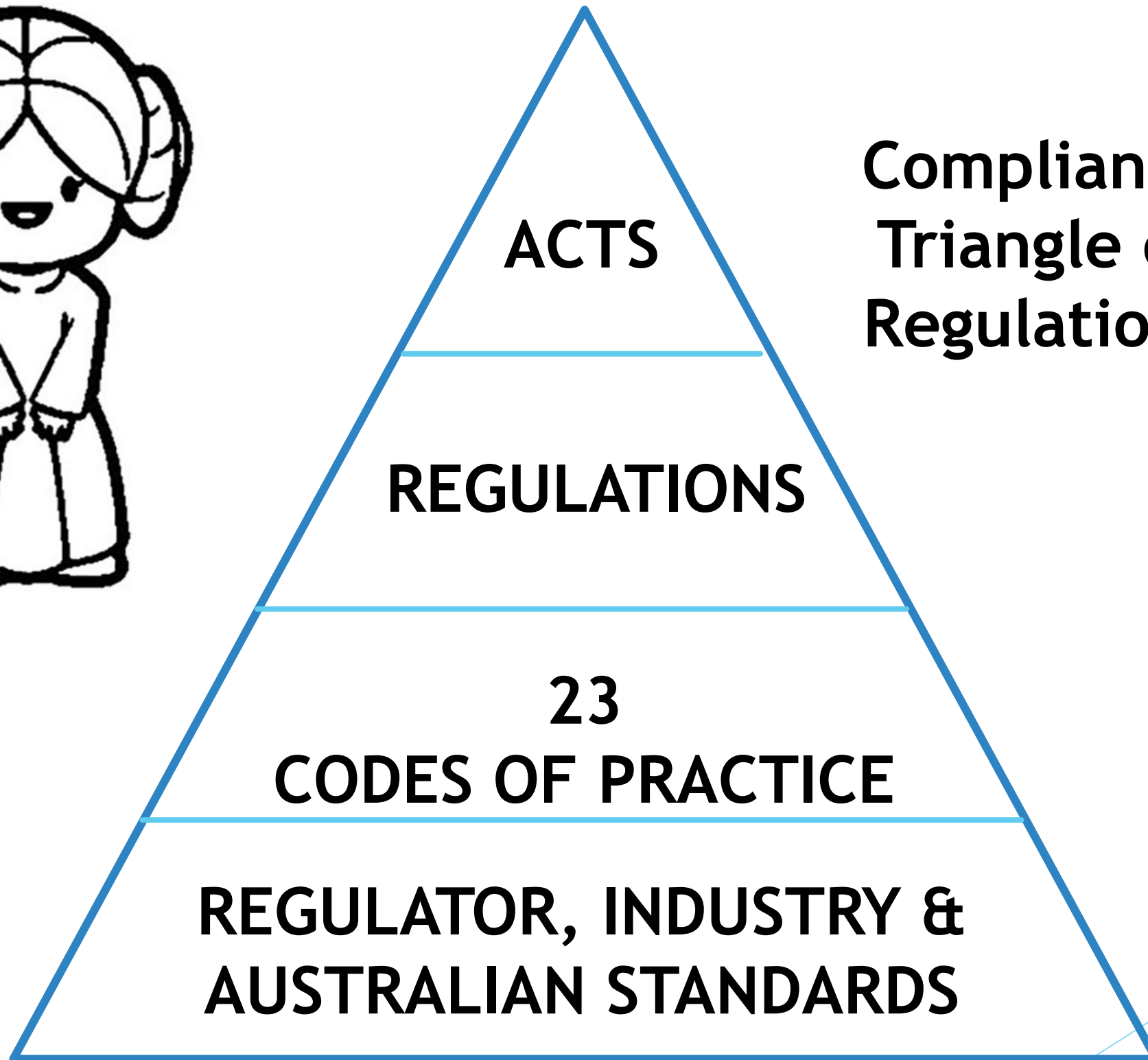
Is there a written company H & S Policy?

*If yes, attach a PDF copy or link to website where it can be viewed.*

Is there a procedure by which employees can report incidents including hazards and near hits?

*If yes, provide details*

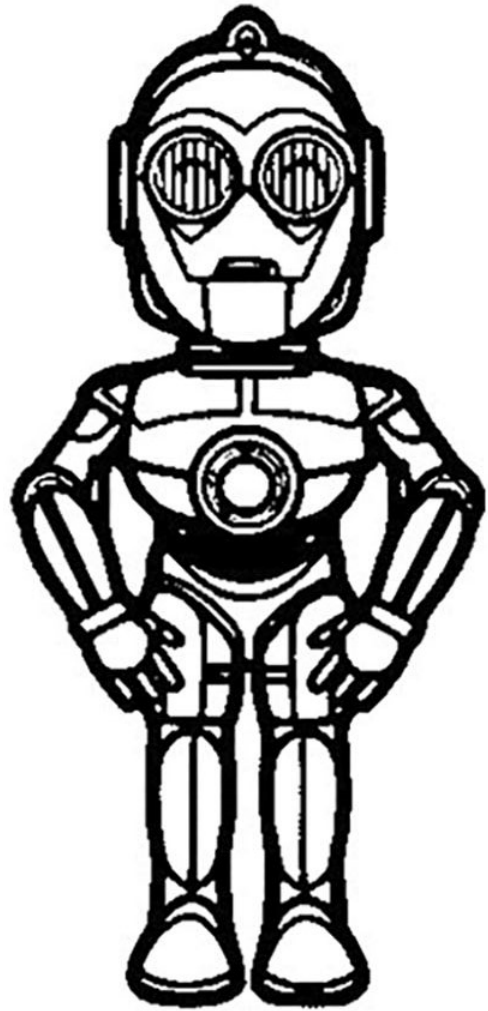




# Compliance Triangle of Regulations



# What is a code of Practice?



A Code of Practice is a practical guide, approved under the Work Health and Safety Act 2011. It sets out how to achieve the standards required under the Work Health and Safety Act 2011 and Work Health and Safety Regulations 2011. An approved Code of Practice is admissible in court proceedings.





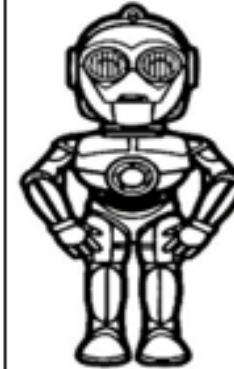
- ❖ Managing the work environment and facilities
- ❖ How to manage work health and safety risks
- ❖ Work health and safety consultation, co-operation and co-ordination
- ❖ First aid in the workplace
- ❖ Managing the risk of psychosocial hazards at work *Code of Practice 2022 / Commenced 1 April 2023*



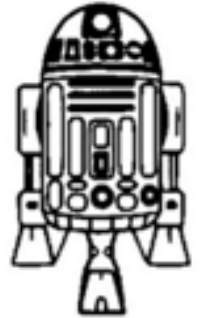
- ❖ Managing risks of plant in the workplace
- ❖ Confined spaces
- ❖ Managing the risk of falls at workplaces
- ❖ Hazardous manual tasks
- ❖ Safe design of structures

- ❖ Managing risks of hazardous chemicals in the workplace
- ❖ Preparation of safety data sheets for hazardous chemicals
- ❖ Labelling of workplace hazardous chemicals

*1 January 2021 Included an update for Globally Harmonised System (GHS) an internationally agreed system*



- ❖ How to manage and control asbestos in the workplace
- ❖ How to safely remove asbestos



- ❖ Managing respirable crystalline silica dust exposure in construction and manufacturing of construction elements  
*Code of Practice 2022 / Commenced 1 May 2023*



- ❖ Welding processes
- ❖ Spray painting and powder coating
- ❖ Excavation work
- ❖ Demolition work
- ❖ Abrasive blasting

- ❖ Managing noise and preventing hearing loss at work
- ❖ Managing electrical risks in the workplace



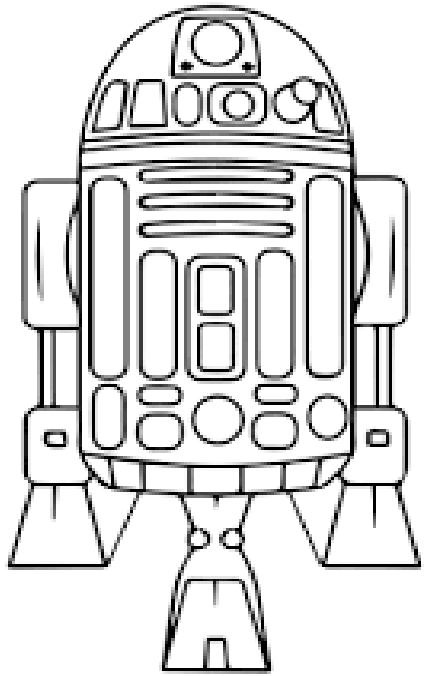
# How to find your specific industry Codes of Practice!



## Workplace Health and Safety



<https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice>

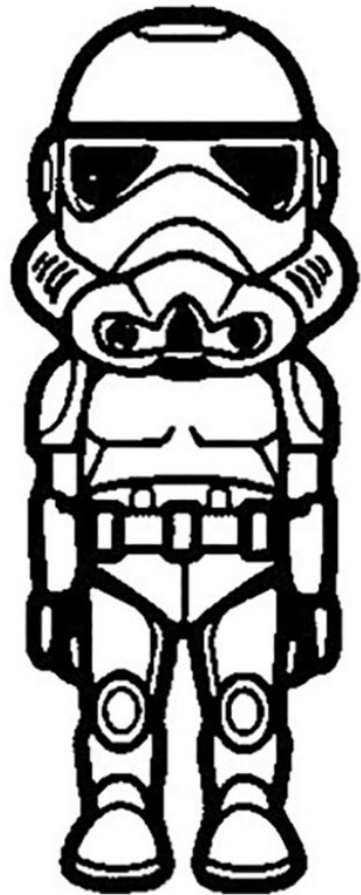


# Managing your Compliance

- ▶ Compliance Calendar
- ▶ Version Control
- ▶ Codes of Practice



# Risk management Assessment plan



- ▶ 1. Identify the Task
- ▶ 2. Assess the risk
- ▶ 3. Control the risk
- ▶ 4. Document the process.



# **WORKPLACE HEALTH & SAFETY SHOW**

**It is your responsibility to keep  
your workforce safe**



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